



## Job Description

### Summary

A family in Richmond are seeking a professional, nurturing nanny for their five-month-old infant on a full-time basis in their home starting in July.

Ideally seeking a nanny who is enthusiastic about playing an integral role in a child's development. Experience caring for infants through every stage of their growth and milestones is essential and this must be backed up with references.

This is a long-term position.

### About the Family

We are both native Richmonders who just moved back to town after 5 years in New York City. I work from home in media and technology and my husband works in investing. Our daughter is a very sweet and easygoing 3-month-old who smiles often and is learning so much every day. She loves bath time, hanging out on her activity mat, and listening to The Beatles. We don't have any pets now but are hoping to get a Golden Retriever sometime in the next couple years.

<b>Date posted</b>	May 16, 2022
<b>Job Title</b>	Nanny
<b>Number of children</b>	1
<b>Ages</b>	5 months in July when the position starts
<b>Location</b>	Richmond VA 23221
<b>Hours</b>	Monday to Friday from 8am to 5pm approx.
<b>Total # of hours per week</b>	45
<b>Preferred start date</b>	July 6, 2022
<b>Job duration</b>	Long term
<b>Compensation</b>	\$22-\$24 per hour
<b>Taxes deducted</b>	Yes
<b>Paid time off</b>	Yes, after a qualifying period, the nanny will receive 10 days paid vacation per year

<b>Pets</b>	No but considering getting a dog next year
<b>Travel with family required</b>	No
<b>Nanny car provided</b>	No – the nanny will use her own car, but a car seat will be provided
<b>Overnights needed</b>	No
<p><b>Duties and Responsibilities</b></p> <ul style="list-style-type: none"> <li>• Always follow the parent’s specific instructions with regards to all aspects of childcare and learn the parent’s style of care.</li> <li>• Always be attentive to the infants’ needs and ensure that her health, well-being, and safety is the nanny’s priority always.</li> <li>• Be positive and have a good working attitude.</li> <li>• Communicate with the parents daily regarding the infant and her needs. Keep a daily log of activities.</li> <li>• Create a stimulating and nurturing environment for the infant including daily reading, listening to music, floor play, cuddles and lots of talking to encourage language development</li> <li>• As the child gets older adapt activities to encourage learning through play</li> <li>• Prepare bottles and feed the baby, following the schedule set by the parents</li> <li>• Dress the child appropriately for the weather</li> <li>• Place the child down for naps</li> <li>• Change diapers</li> <li>• Go for daily walks in the neighborhood</li> <li>• Perform housework related to childcare only, including washing the child’s clothes, cleaning up after meals, tidying play/sleep/eating areas, and washing bottles etc.</li> <li>• Perform other household tasks when time allows such as emptying the dishwasher, folding/putting away parent’s laundry, easy meal prep</li> <li>• Limit cellphone usage and texting to when the baby is napping and for essential issues only unless there is an emergency.</li> </ul>	

**Skills and qualities required**

- A minimum of two to three years childcare experience
- A minimum of one year's nanny experience within the past three years
- Experience caring for infants under 12 months
- Knowledgeable about routines, sleep training, reading, and communicating to baby as often as possible, etc.
- Experienced with play-based learning and creating educational activities
- High school graduate
- Physical ability to care for and play with young children including picking up a child, carrying upstairs, able to get up and down off the floor easily, able to run after a toddler.
- Familiar with current trends in infant care
- Trustworthy, reliable, and honest
- Nurturing, patient, and calm with a positive and willing disposition
- Certificates in CPR/First Aid
- Must be fully flu, Tdap and Covid vaccinated
- Successful candidate must pass a detailed background check
- Must have clean driving records and be a safe and confident driver
- Legal US resident
- Min. 21 years old
- Non-smoker
- Able to swim

**Desirable but not necessary**

Training in early childhood education/development preferred